TABLE OF CONTENTS

Required
PART 1: PROFILE OF REPORTING BODY
PART 2: GOVERNANCE, MANAGEMENT AND STRATEGY
PART 3: EMISSIONS, TARGETS AND PROJECTS

PART 4: ADAPTATION
PART 5: PROCUREMENT
PART 6: VALIDATION AND DECLARATION
Recommended Reporting: Reporting on Wider Influence
RECOMMENDED - WIDER INFLUENCE
OTHER NOTABLE REPORTABLE ACTIVITY

PART 1: PROFILE OF REPORTING BODY

1(a) Name of reporting body
Shetland Transport Partnership
1(b) Type of body
Transport Partnerships
1(c) Highest number of full-time equivalent staff in the body during the report year
0

1(d) Metrics used by the body								
Specify the metrics that the body uses to assess its performance in relation to climate change and sustainability.								
Metric Unit Value Comments								
			ZetTrans sits entirely within Shetland Islands council and therefore shares all of its metrics. ZetTrans performance in relation to Climate Change is incorporated with that of Shetland Islands Council and therefore included in their Climate change Report					

1(e) Overa	1(e) Overall budget of the body					
Specify app	Specify approximate £/annum for the report year.					
Budget		Budget Comments				
	3659000	This budget is made up of a Scottish Government grant and				

1(f) Report year	
Specify the report year.	
Report Year	Report Year Comments
Financial (April to March)	

1(g) Context

Provide a summary of the body's nature and functions that are relevant to climate change reporting.

Regional Transport Partnerships (RTPs) were established on 1 December 2005 to strengthen the planning and delivery of regional transport so that it better serves the needs of people and businesses. The first task of each RPT was to prepare a regional transport strategy. This is supported by a delivery plan, where RTPs set out when and how projects and proposals would be delivered.RTPs bring together local authorities and other key regional stakeholders to take a strategic approach to transport in each region of Scotland. RTPs are independent bodies corporate defined in the Transport (Scotland). Act 2005. The legislation bases them on the local government model but they are not local authorities and the are not NDPBs. There are 7 RTPs across Scotland. ZetTrans is unusual in that it covers a single local authority area - Shetland ZetTrans is governed by a Board that includes elected Members of Shetland Islands Council and a representative of NHS Shetland.ZetTrans employs no staff itself. Staff and accommodation are provided by Shetland Islands Council. The staff responsibility for the provision of public transport in Shetland. To meet this responsibility, ZetTrans determines the transport timetables and contracts operators to deliver the services it specifies. ZetTrans publicizes services, sets fares and retains fares revenue. In addition to public transport, ZetTrans has a role in development of community transport, sustainable transport and active travel. ZetTrans core costs are funded by a grant from Shetland Islands Council.As a Partnership itself, ZetTrans has a keen focus on partnership working across the whole community. With no independent resources of its own, working through influence' and working in partnership are key to ZetTrans' success. With regard to Climate change, ZetTrans, via its interventions, always seeks to promoted and encourage more sustainable and more active travel and transport activity, impacts on Climate change impact of ZetTrans' corporate' activity is, as evidenced above, contained

PART 2: GOVERNANCE, MANAGEMENT AND STRATEGY

2(a) How is climate change governed in the body?		
Provide a summary of the roles performed by the body's governance bodies and routside its own governance arrangements (in relation to, for example, land use, as or behaviour change), identify these activities and the governance arrangements.		
ZetTrans sits entirely within Shetland Islands Council, with no independent resources, governance and other relevant policies and protocols. Transport Planni in the 2018 Shetland Transport Strategy Refresh, is: 'To develop travel and transport Environment.	ng (and hence ZetTrans) sits within the Developme	ent Directorate.ZetTrans overarching vision, stated
2(b) How is climate change action managed and embedded by the body?		
	the best is measured and beauty serversibility is all	anatad to the healt's conjectatoff demontrace to
Provide a summary of how decision-making in relation to climate change action by heads etc. If any such decision-making sits outside the body's own governance ar information and communication technology, procurement or behaviour change), ic DOC)	rangements (in relation to, for example, land use, a	adaptation, transport, business travel, waste,
ZetTrans sits entirely within Shetland Islands Council, with no independent resources, governance and other relevant policies and protocols. Transport Plannin Planning acts as the Lead Officer for ZetTrans with responsibility/accountability for Strategy, refreshed in 2018. One of its 3 Strategic Objectives is: To conserve She natural resources.	ng (and hence ZetTrans) sits within the Developmer decision making.ZetTrans has no corporate plan.	ent Directorate. The Executive Manager Transport Its guiding document is the Shetland Transport
2(c) Does the body have specific climate change mitigation and adaptation o	hiectives in its cornerate plan or similar docum	ent?
Provide a brief summary of objectives if they exist.	bjectives in its corporate plan or similar docum	ioner
	-	D 111
Objective	Doc Name	Doc Link

ZetTrans sits entirely within Shetland Islands Council, with no independent resources of its own. ZetTrans adheres to all Shetland Islands Council climate change, procurement, human resources, governance and other relevant policies and protocols.ZetTrans has no corporate plan. Its guiding document is the Shetland Transport Strategy 2008, refreshed in 2018. One of its 3 Strategic Objectives is:'To conserve Shetland's environment by enabling the reduction of detrimental transport impacts on Shetland's unique natural resources.	ZetTrans addresses its Strategic Objectives via its guiding document: The Shetland Transport Strategy 2008. This underwent a refresh process in 2017/18, involving stakeholder consultation. The final draft of the Refreshed Shetland Transport Strategy was approved by the ZetTrans Board in June 2018. A corresponding Delivery Plan has been developed and will be put before ZetTrans Board for approval in April 2019	
2(d) Does the body have a climate change plan or strategy?		
If yes, provide the name of any such document and details of where a copy of the d ZetTrans sits entirely within Shetland Islands Council, with no independent resource	•	
resources, governance and other relevant policies and protocols.		

2(e) Does the body have any plan	is or strategies covering the follo	wing areas that include climate	change?				
Provide the name of any such document and the timeframe covered.							
Topic area	Name of document	Link	Time period	Comments			
Adaptation				Stipulated by Shetland Islands Council			
Business travel				Stipulated by Shetland Islands Council			
Staff Travel				Stipulated by Shetland Islands Council			
Energy efficiency				Stipulated by Shetland Islands Council			
Fleet transport				Stipulated by Shetland Islands Council			
Information and communication				Stipulated by Shetland Islands Council			
technology							
Renewable energy				Stipulated by Shetland Islands Council			
Sustainable/renewable heat				Stipulated by Shetland Islands Council			
Waste management				Stipulated by Shetland Islands Council			
Water and sewerage				Stipulated by Shetland Islands Council			
Land Use				Stipulated by Shetland Islands Council			
Other (state topic area covered in comments)				Stipulated by Shetland Islands Council			

2(f) What are the body's top 5 priorities for climate change governance, management and strategy for the year ahead?

Provide a brief summary of the body's areas and activities of focus for the year ahead.

One of the 6 Main Issues identified by the Partnership as it refreshes its Shetland Transport Strategy is the need to address Behavioural Change: To enable and promote healthier, more sustainable and greener travel choices' This is an ongoing Main Issue and not confined solely to the coming year.

Public Sector Climate Change Duties 2020 Summary Report: Shetland Transport Partnership

2(g) Has the body used the Climate Change Assessment Tool(a) or equivalent tool to self-assess its capability / performance?

If yes, please provide details of the key findings and resultant action taken.

No. Although ZetTrans' governance is separate from Shetland Islands Council, it is operationally and financially so connected to Shetland Islands Council that a separate assessment of its operations would entirely consist of duplicated effort.

2(h) Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to governance, management and strategy.

A refresh of ZetTrans' guiding document: The Shetland Transport Strategy, was approved by ZetTrans Board in June 2018. The refresh process included wide-reaching consultation. The refreshed strategy is deliberately aligned with the overarching strategic plan for Shetland - Shetland Partnership Plan – which is a collaboration between 14 partner organisations and is also due to launch in 2018. Both the STS and the SPP have relied heaving on the findings of the in-depth community wide 'Shetland Place Standard' consultation (2016). A Draft Delivery Plan based on the strategy refresh will go before ZetTrans Board for approval in April 2019.

PART 3: EMISSIONS, TARGETS AND PROJECTS

3a Emissions from start of the year which the body uses as a baseline (for its carbon footprint) to the end of the report year									
Complete the following tab	Complete the following table using the greenhouse gas emissions total for the body calculated on the same basis as for its annual carbon footprint /management reporting or,								
where applicable, its susta	inability report	ing. Include gre	enhouse gas e	missions from th	he body's estate	and operations (a) (measured and reported in accordance with Scopes 1		
& 2 and, to the extent appl	icable, selecte	d Scope 3 of th	e Greenhouse	Gas Protocol (b)). If data is not a	vailable for any	year from the start of the year which is used as a baseline		
to the end of the report year	ar, provide an	explanation in t	he comments o	olumn.					
(a) No information is requ	ired on the effe	ect of the body	on emissions w	hich are not fror	m its estate and	perations.			
Reference Year	Year	Scope1	Scope2	Scope3	Total	Units	Comments		
Baseline carbon footprint	2017/18					0 tCO2e	Sitting entirely within Shetland Islands Council, it is not		
Year 1 carbon footprint	2018/19					tCO2e	itting entirely within Shetland Islands Council, it is not		

3b Breakdown	of emission sources								
emission source footprint (greenh correspond to the Use the 'Common within each cate first column. If, f it is not possible leave the field for	ellowing table with the breakdown of es from the body's most recent carbon nouse gas inventory); this should he last entry in the table in 3(a) above. ents' column to explain what is included egory of emission source entered in the for any such category of emission source, to provide a simple emission factor(a) or the emission factor blank and provide ons for that category of emission source in column.								
Total	Comments – reason for difference between Q3a & 3b.	Emission source	Scope	Consumption data	Units	Emission factor	Units	Emissions (tCO2e)	Comments
	0.0								

3c Generation, consumption and export of renewable energy						
Provide a summary of the	body's annual rer	newable generat	tion (if any), and	whether it is use	d or exported by the body.	
	Renewable Elec	ctricity	Renewable He	at		
Technology	Total consumed by the organisation (kWh)	Total exported (kWh)	Total consumed by the organisation (kWh)	Total exported (kWh)	Comments	
Other						

3d Targets										
List all of the body's targets of relevance to its climate change duties. Where applicable, overall carbon targets and any separate land use, energy efficiency, waste, water, information and communication technology,										
transport, travel and heat	transport, travel and heat targets should be included.									
Name of Target	Type of	Target	Units	Boundary/scope of	Progress	Year used	Baseline	Units of	Target	Comments
·	Target	_		Target	against target	as	figure	baseline	completion	

3e Estimated total annual carbon savings from all projects implemented by the body in the report year			
Total	Emissions Source	Total estimated annual carbon savings (tCO2e)	Comments
C	Electricity		
	Natural gas		
	Other heating fuels		
	Waste		
	Water and sewerage		
	Business Travel		
	Fleet transport		
	Other (specify in comments)		

3f Detail the top 10 carbo Provide details of the 10 p			•	<u> </u>	•	ort year.			
Project name	year of CO2e savings	Are these savings figures estimated or actual?	cost (£)	cost			savings per year (tCO2e/annum)	Behaviour Change	Comments

3g Estimated decrease or increase in the b	odv's				
emissions attributed to factors (not reported elsewhere in this form) in the report year	d				
If the emissions increased or decreased due to such factor in the report year, provide an estim the amount and direction.					
Total	Emissions so	Total esting annual en (tCO2e)	nissions	ncrease or decrease in emissions	Comments
	0 Estate change	es			
	Service provis	sion			
	Staff numbers				
	Other (specify	in			
3h Anticipated annual carbon savings from					
projects implemented by the body in the ye	ar ahead				
Total	Source	S	Saving	Commen	nts
	0 Electricity				
	Natural gas				
	Other heating	fuels			
	Waste				
	Water and se	werage			
	Business Tra	vel			
	Fleet transpo	rt			
		y in comments)			
		,			
3i Estimated decrease or increase in the					
body's emissions attributed to factors (not					
reported elsewhere in this form) in the year					
ahead					
If the emissions are likely to increase or					
decrease due to any such factor in the year ahead, provide an estimate of the amount and					
direction.	Emissions saure	Total action of a	Inches : 1		
Total	Emissions source	Total estimated	Increase		ents
		annual emissions	decrease		
		(tCO2e)	emission	5	
C	Estate changes				
	Service provision				
	Staff numbers				
	Other (specify in				

PART 4: ADAPTATION

4(a) Has the body assessed current and future climate-related risks?
If yes, provide a reference or link to any such risk assessment(s).
Sitting entirely within Shetland Islands council, we fall within, and adhere to, the Council's climate change risk management policies and protocols.
4(b) What arrangements does the body have in place to manage climate-related risks?
Provide details of any climate change adaptation strategies, action plans and risk management procedures, and any climate change adaptation policies which apply across the body.
Sitting entirely within Shetland Islands council, we fall within, and adhere to, the Council's climate change risk management policies and protocols.

Public Sector Climate Change Duties 2020 Summary Report: Shetland Transport Partnership
4(c) What action has the body taken to adapt to climate change?
Include details of work to increase awareness of the need to adapt to climate change and build the capacity of staff and stakeholders to assess risk and implement action.
Sitting entirely within Shetland Islands council, we fall within, and adhere to, the Council's climate change risk management policies and protocols.

4(d) Where applicable, who delivering the policies and B1, B2, B3, S1, S2 and S3 Adaptation Programme(a)	d proposals in the Scotti	referenced N1, N2, N3, ish Climate Change			
If the body is listed in the Prog delivery of one or more policie N2, N3, B1,B2, B3, S1, S2 an by the body in delivering each not responsible for delivering objective enter "N/A" in the 'D objective.	es and proposa d S3, provide of policy or prop any policy or p	als under the objectives N1, details of the progress made osal in the report year. If it is roposal under a particular			
(a) This refers to the programs before the Scottish Parliamen (Scotland) Act 2009 (asp 12) one is entitled "Climate Ready Adaptation Programme" dated	t under sectior which currently scotland: Sco	53(2) of the Climate Change has effect. The most recent			
Objective	Objective	Theme	Policy / Proposal reference	Delivery progress made	Comments
Understand the effects of climate change and their impacts on the natural environment.	N1	Natural Environment		N/A	RTPs do not appear in the list of bodies who 'will deliver'.
Support a healthy and diverse natural environment with capacity to adapt.	N2	Natural Environment		N/A	RTPs do not appear in the list of bodies who 'will deliver'.
Sustain and enhance the benefits, goods and services that the natural environment provides.	N3	Natural Environment		N/A	RTPs do not appear in the list of bodies who 'will deliver'.
Understand the effects of climate change and their impacts on buildings and infrastructure networks.	B1	Buildings and infrastructure networks		N/A	RTPs do not appear in the list of bodies who 'will deliver'.
Provide the knowledge, skills and tools to manage climate change impacts on buildings and infrastructure.	B2	Buildings and infrastructure networks		N/A	RTPs do not appear in the list of bodies who 'will deliver'.
Increase the resilience of buildings and infrastructure networks to sustain and enhance the benefits and services provided.	В3	Buildings and infrastructure networks		N/A	RTPs do not appear in the list of bodies who 'will deliver'.
Understand the effects of climate change and their impacts on people, homes and communities.	S1	Society		N/A	RTPs do not appear in the list of bodies who 'will deliver'.
Increase the awareness of the impacts of climate change to enable people to adapt to future extreme weather events.		Society		N/A	RTPs do not appear in the list of bodies who 'will deliver'.
Support our health services and emergency responders to enable them to respond effectively to the increased pressures associated with a changing climate.	S 3	Society		N/A	RTPs do not appear in the list of bodies who will deliver.

(e) What arrangements does the body have in place to review current and future climate risks?
rovide details of arrangements to review current and future climate risks, for example, what timescales are in place to review the climate change risk
ssessments referred to in Question 4(a) and adaptation strategies, action plans, procedures and policies in Question 4(b).
itting entirely within Shetland Islands council, we fall within, and adhere to, the Council's climate change risk management policies and protocols.
(f) What arrangements does the body have in place to monitor and evaluate the impact of the adaptation actions?
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).
lease provide details of monitoring and evaluation criteria and adaptation indicators used to assess the effectiveness of actions detailed under Question 4(c) and Question 4(d).

4(g) What are the body's top 5 priorities for the year ahead in relation	to climate change adaptation?
Provide a summary of the areas and activities of focus for the year ahead.	
One of the 6 Main Issues identified by the Partnership as it refreshes its Sh ustainable and greener travel choices This is and ongoing Main Issue and	netland Transport Strategy is the need to address Behavioural Change: To enable and promote healthier, more in not confined solely to the coming year.
(h) Supporting information and best practice	
rovide any other relevant supporting information and any examples of bes	
	netland Islands Council and representatives of NHS Shetland and Highlands and Islands Enterprise. In addition it ca als have awareness of the relevant climate change policies and protocols of their own organisation, and can bring

PART 5: PROCUREMENT

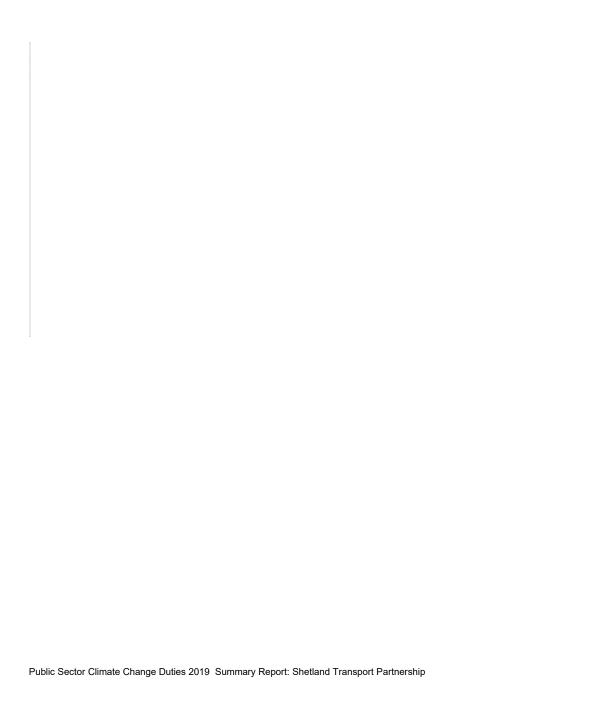
5(a) How have procurement policies contributed to compliance with climate change duties?
Provide information relating to how the procurement policies of the body have contributed to its compliance with climate changes duties.
ZetTrans sits entirely within Shetland Islands Council and, with no independent resources of its own, adheres to all of its climate change, procurement, human resources, governance and other relevant policies and protocols.

5(b) How has procurement activity contributed to compliance with climate change duties? Provide information relating to how procurement activity by the body has contributed to its compliance with climate changes duties. ZetTrans sits entirely within Shetland Islands Council and, with no independent resources of its own, adheres to all of its climate change, procurement, human resources, governance and other relevant policies and protocols.

S(c) Supporting information and best practice

Provide any other relevant supporting information and any examples of best practice by the body in relation to procurement.

The Membership of the ZetTrans Board includes elected Members from Shetland Islands Council and representatives of NHS Shetland and Highlands and Islands Enterprise. In addition it calls on advisors from Visit Scotland and Lerwick Port Authority. These individuals have awareness of the relevant climate change policies and protocols of their own organisation, and can bring these to bear on their activity for ZetTrans.



PART 6: VALIDATION AND DECLARATION

6(a) Internal validation process

Briefly describe the body's internal validation process, if any, of the data or information contained within this report.

The contents of this document are reported to, and discussed by, ZetTrans Board.

6(b) Peer validation process

Briefly describe the body's peer validation process, if any, of the data or information contained within this report.

This report is broadly similar to the 2017-18 report. Representatives of each of the 7 RTPs met via teleconference to discuss and compare responses to the 2017-18 report on 14th November 2018.

6(c) External validation process

Briefly describe the body's external validation process, if any, of the data or information contained within this report.

ZetTrans sits entirely within Shetland Islands Council and relevant personnel have liaised to ensure no duplication or omission of data between the two organisations.

6(d) No validation process

If any information provided in this report has not been validated, identify the information in question and explain why it has not been validated.

6e - Declaration

I confirm that the information in this report is accurate and provides a fair representation of the body's performance in relation to climate change.

<i>y</i> 1	3	
Name	Role in the body	Date
Robina Barton	Transport Policy and Projects	30/11/2019
	Officer (employed by Shetland	
	Islands Council)	

RECOMMENDED - WIDER INFLUENCE

Q1 Historic Emissions (Local Authorities only)

Please indicate emission amounts and unit of measurement (e.g. tCO2e) and years. Please provide information on the following components using data from the links provided below. Please use (1) as the default unless targets and actions relate to (2).

- (1) UK local and regional CO2 emissions: subset dataset (emissions within the scope of influence of local authorities):
- (2) UK local and regional CO2 emissions: full dataset:

Select the default target dataset

Table 1a - Subset													
Sector	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	Units	Comments
Table 1b - Full													
Table ID - Full													
Sector	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	Units	Comments

Sector	Description	Type of Target (units)	Baseline	Start year	Target	Target /	Saving in	Latest Year Co	omments
Transport	There are no specific targets attached to this but ZetTrans is								

Q2b) Does the Organisation have an overall mission statement, strategies, plans or policies outlining ambition to influence emissions beyond your corporate boundaries? If so, please detail this in the box below.

Given its current structure, it is through wider impact and influence that ZetTrans can have an impact on climate change. As the body functionally responsible for the provision of public transport in Shetland, ZetTrans' Vision, Strategic Objectives and Main Issues guide its interventions: in its own right; in partnership; through influence. These are as follows:

VISIONTO develop travel and transport solutions for Shetland that underpin our Economy, support our Communities and conserve our Environment STRATEGIC OBJECTIVES

- 1) To underpin Shetland's economy by enabling residents to access employment, training and leisure, businesses to access labour markets, customers and suppliers, and non-residents to visit
- 2) To support Shetland's communities by enabling individuals, families and localities to thrive socially, physically and economically
- 3) To conserve and enhance Shetland's unique natural environment by developing and promoting healthy, sustainable and low-carbon travel choices MAIN ISSUES
- 1) Lifeline Transport: Working in partnership and through influence to maintain, improve and expand the affordability, availability, flexibility and reliability of Shetland's lifeline transport links for both freight and passengers.
- 2) Transport Robustness: Working alone, in partnership and through influence to enable, develop and promote community, commercial and flexible

Sector	that the policy / action will be fully	co2 saving once fully imple - mented	Saving in latest year measured (tCO2)	Metric / indicators for monitoring progress	During project / policy design and implementation, has ISM or an equivalent behaviour change tool been used?	details of this behaviour change activity	Value of Investment (£)	Costs (£/	Primary Funding Source for Implementation of Policy / Action	

Please provide any detail on data sources or limitations relating to the information provided in Table 3

ublic Sector Cli	mate Change Duties	2020 Summary Re	port: Shetland Trans	sport Partnership	

Key Action Type	Description	Action	Organisation's project role	Lead Organisation (if not reporting organisation)	Private Partners	Public Partners	3rd Sector Partners	Outputs	Comments
Partnership Working	ZetTrans is, by definition, a partnership. It works with communities, key stakeholders and other partners, to achieve its Vision, and meet its Strategic objectives by addressing the Main Issues as identified through consultation. Led by ZetTrans, a multi-agency group, known as the Active Travel Group, has been meeting since October 2018 to coordinate efforts to develop further active travel infrastructure for Shetland. The group consists of representatives from Shetland Islands Council (Roads, Planning, Schools, Sport and Leisure, Transport Planning and Community Planning & Development), NHS Shetland Recreational Trust, Visit Scotland, Scottish Natural Heritage, Police Scotland and Shetland Association of Community Councils. Unlike the majority of Scottish RTPs, ZetTrans does not currently have a dedicated Active Travel Officer. The Active Travel Group agreed in December 2018 that consultants should be appointed to develop an Active Travel Strategy and Action Plan for Shetland, linked to relevant local and national policies and strategies. The strategy should build on the work to date (including the Low Carbon and Active Travel Hub Network - Feasibility Study), and provide a focus and direction for the development of active travel infrastructure, facilities and promotion going forward. It must take account of and reflect the specific connectivity challenges Shetland faces as a largely vural island community. The strategy will provide a		Lead					Active Travel Strategy and Action Plan.	The Active Travel Strategy and associated Action Plan will incorporate proposals from the Low Carbon and Active Travel Hub Network - Feasibility Study undertak in 2017, and build on existing developments.

OTHER NOTABLE REPORTABLE ACTIVITY

Q5) Please detail key action	ns relating to Food and Drink, Biodiversity, Water, Pro	ocurement and Resource Use in the table below.		
Key Action Type	Key Action Description	Organisation's Project Role	Impacts	
Q6) Please use the text bo	x below to detail further climate change related activity	y that is not noted elsewhere within this reporting temp	late	
Funding was secured in Jan	uary 2020 to allow ZetTrans to lead a Review of Public Tra	ansport Fare Policy commencing in the new financial year. A	ny change in fare policy	
should encourage the use of	sustainable transport options and reduce private car use.			